

TU Tennessee Tech University
Replacement Diploma Application

A replacement diploma will be issued only under extenuating circumstances such as loss due to moving, fire, flood, or other natural disaster, etc. Wording, signatures and replacement diploma design may differ from that of the original diploma. **Your name will appear exactly as it was printed on the original diploma.** The statement, "Reissued on (date) to replace original that was lost or destroyed," will appear on replacement diploma. The diploma only is reissued; diploma cover is not available.

If your circumstance meets the above criteria and you wish to request a replacement diploma, please complete the following information, and **send this form along with a check in the amount of \$30**, payable to Tennessee Tech University.

Mail to: Alumni Relations
Tennessee Tech University
P.O. Box 5157
Cookeville, TN 38505-0001

For questions, call (931) 372-3205 or e-mail alumni@tntech.edu. Please allow 4-6 weeks for delivery.

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Full name (print): _____

Degree, year and date on original diploma (and honors if applicable): _____

Social Security number: _____ - _____ - _____

Mailing address: _____

Phone number: (_____) _____

E-mail address: _____

Detailed reason for request: _____

I do certify that the above statement is true and correct.

Signature: _____ Date: _____